

SENIOR PORTFOLIO MANAGEMENT ANALYST

Job Description:

We are seeking a highly skilled and experienced Senior Portfolio Management Analyst to join our dynamic team at Thien Viet Securities (TVS). As a Senior Portfolio Management Analyst, you will be responsible for determining and conducting comprehensive analysis of the portfolio performance, including asset quality and financing sources analysis. Your role will involve monitoring portfolio performance, investment compliance and preparing certain reports for internal management, as well as reports to related authorized bodies. As part of the business team, you will have the opportunity to be directly involved in all phases of the arrangement of foreign debts to the Company.

Responsibilities:

Determine and conduct analysis of the portfolio performance on a bi-weekly basis.
Prepare Portfolio risk report on a bi-weekly basis for submission to Risk Management Committee.
Perform cross-reconciliation on portfolio performance with Accounting Department on monthly basis.
Prepare assigned documents for the arrangement of foreign debts to Company.
Establish and maintain strong relationships with foreign financial institutions.
Record and monitor the Company's foreign debts, including all the related information and documents.
Monthly report to SBV on TVS's foreign short-term debts status.
Take on additional responsibilities as requested by the Head of Department.

Requirements:

At least 3 years of experience in auditing, finance, investments, or other stock market-related professions.
Graduated from a college with a degree specializing in auditing, finance, banking, economics, investments, or the stock market.
Candidates with experience working abroad and with international companies and those with an excellent command of English will be prioritized.
Candidates with ACCA or CFA qualifications are highly valued.
Proficient in Microsoft Office, with strong presentation skills.

Benefits and Remuneration:

Competitive salary and performance bonus.
Professional career development opportunities.
Company trips and outing activities.
Medical insurance.
15-20 days of annual leave.
Other benefits as per company policy.



Capital Insight
Client Innovation

THIEN VIET SECURITIES JOINT STOCK COMPANY

Interested candidates must submit their CVs to the following email address: tuyendung@tvs.vn before 20/01/2024.

Note: Applications submitted in advance will be given priority for earlier interviews. Only shortlisted candidates will be contacted after the screening period. CVs will not be returned.

Human Resources Department
Thien Viet Securities Joint Stock Company
15th floor, Harec Building, 4 Lang Ha, Thanh Cong Ward, Ba Dinh Dist., Hanoi,
Vietnam
Email: tuyendung@tvs.vn